

CENTRAL UNITED CHURCH

EXPENSE VOUCHER

DATE: \_\_\_\_\_ AMOUNT: \_\_\_\_\_

PAYABLE TO (Company or person, please include address):

Name: \_\_\_\_\_

Address: \_\_\_\_\_

EXPENSE DETAILS (What was purchased? Attach receipts.):

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CHARGE TO (area of Central United Church budget):

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SIGNATURE OR PURCHASER: \_\_\_\_\_

For office use: Cheque Date: \_\_\_\_\_ Cheque Number: \_\_\_\_\_